**Truck Buying Summary**

Start with the Excel workbook (spreadsheet) Truck Buying Summary – start.xlsx.

In the starting file, you will see information related to various cars with a 2013 model year. The column labels for this dataset are located in cells A1:M1. For example, cell B1 is the manufacturer (Mfr) name (i.e. Honda, Ford, etc.), G1 transmission (Trans) description (Desc) (i.e. manual, automatic), H1 drive description (i.e. rear 2-wheel drive, all-wheel drive, etc.), and M1 highway miles per gallon (MPG) (i.e. 21, 28, 32, etc.). The goal of this problem is to demonstrate that you can utilize filtering features of Excel properly. The exercise simulates the process of limiting the choices of trucks that meet your buying preference. Complete the following tasks in order:

1. Create a Table based on the range A1:M1160. By doing so, you will be able to filter the columns easily.
2. Because you are loyal to a few brands, filter **Mfr Name** (i.e. manufacture name) to show:
   a. General Motors
   b. Ford
   c. Toyota
   d. Honda
3. Because you plan to do contracting work, filter **# Cyl** (i.e. number of cylinders) to show:
   a. 8
   b. 10
4. Because you plan to pull heavy loads for contracting work, filter **Drive Desc** (i.e. drive description) to show:
   a. 4-Wheel Drive
   b. Part-Time 4-Wheel Drive
5. Since you will be carrying various materials and tools, filter **Carline Class Desc** (i.e. car class description) to show:
   a. Standard Pick-up Trucks 4WD
6. Since you want the best gas mileage performance, use a number filter to filter **Highway MPG** (i.e. highway miles per gallon) to show:
   a. Greater than 20